



# Ribb"IT" Review

“Insider Tips To Make Your Business Run Faster, Easier, And More Profitably”

Issue 1 Volume 4 January 2014



“As a business owner, you don’t have time to waste on technical and operational issues. That’s where we *shine!* Call us and put an end to your IT problems finally and forever!”  
- Alex Bleam, Frogworks

## Inside This Issue...

The New Year's Resolutions We Can Help You Keep ..... Page 1

New Gadget Makes Meetings On-The-Go A Cinch ..... Page 2

3 Things You Can Do To Be A Great Client..... Page 2

The Dying Technology That Could Put Your Company At Risk ..... Page 3

The Importance of Focus ..... Page 3

9 Ways To Disconnect And Be More Productive ..... Page 4

13 Random Things You Didn't Know About Technology ..... Page 4



“Oh, that? We don't know what that is. The plan is to just ignore it and hope it goes away.”

## Don't Let IT Happen Again This Year... Three New Year's Resolutions To Make In 2014

**2014 has arrived! Have you made any New Year's resolutions yet?**

*Besides resolving to spend more time with family and friends, getting fit and getting organized, have you made any New Year's resolutions for your business?*

Looking at your current computer network and reviewing your past year's network support and services, are you saying to yourself, “I'm not going to let this happen again in 2014!” Do any of your New Year's resolutions include dealing with continually pesky computer network issues?

### Do Your Resolutions Look Anything Like This?

- **RESOLVED**, double pinkie shake, I WILL get my critical company data automatically backed up daily. I cannot afford to lose my data, whether through fire, natural disaster, tape failure or just human error, which will cost me plenty.
- **RESOLVED**, I will take a serious look at cloud computing and all of the business benefits and potential savings the cloud offers for my business.
- **RESOLVED**, I will not tolerate subpar security policies or procedures for my company that put it in a high-risk category for being subject to cyber attacks that could cripple or completely wipe out my business.

**To schedule a FREE Technology Business Review To Get You On The Road To Keeping Your Resolutions And Eliminating Your Day-To-Day Computer Headaches simply call our office at 240-880-1944**

## Shiny New Gadget Of The Month:



### The iPhone/iPad Pocket Projector

Now you can share the latest YouTube sensation, share that adorable video of kitty doing her tricks or watch a movie on the big screen, all from your phone. With the iPhone/iPad Pocket Projector, your iPhone's screen can project an image reaching up to 85 inches diagonally and from as far as 10 feet away. It's simple, easy to use and super quick to set up this mini-device.

The projector weighs less than 5 oz. and is smaller than a smartphone. The iPhone/iPad Pocket Projector can turn your ceiling, tent, blank wall or even the side of your house into a movie theater. The projector's 640 x 480 pixel resolution ensures a nice picture, and a manual focus wheel enables you to "dial up" sharpness and clarity. (The sound still comes from your iPhone speaker, so for the best quality, you may want to invest in some new speakers to stream the audio.)

A free app enables you to magnify or rotate images and project everything from videos to a four-hour search for the perfect shoes. The internal battery provides two hours of projection and recharges via USB with the included cable. This device is compatible with most iPhones/iPads, except the iPhone 5, the new iPad with Retina Display and the iPad Mini. Get one today at [www.amazon.com](http://www.amazon.com).

## Be A Great Client To Get The Most Out Of Your Vendor Relationships

(An excerpt from Frogwork's book "The Executive Guide To Technology")

There is a lot of truth in the cliché "You'll attract more bees with honey than vinegar." This is especially true when working with professional consultants.

Quite often, business owners take an adversarial approach to working with their vendors. Since they are paying the bills, they believe they have the right to be demanding, difficult and even hostile. What they don't realize is that vendor relationships can make or break a company, and maintaining a good working partnership with all of your vendors is critical to your business success.

The more respect and appreciation you give your vendor, the more they will want to do a great job for you. Keep in mind that you might need them to do you a favor, or pull you out of a big mess, somewhere down the road. If you've developed a good working relationship based on mutual trust and appreciation, they will be far more willing to go the extra mile and help you out when you need it most.

Here are three ways to make sure you become a "favorite" client who receives special favors and extra attention:

- Pay all bills on time or early.
- Express your gratitude for the work they've done. Everyone likes to know that their efforts are appreciated.
- If you have a complaint, don't jump to the conclusion that your vendor was trying to harm you on purpose. Let them know about your complaint and give them a chance to make it right before you get angry or take action. It may have been a simple mistake, or even an oversight, on *your* part.

Overall, clear communication is your best tool to ensure a great working relationship with your every vendor. In most cases, I'm sure you want to find someone you can partner with long-term who will take an active role in making your business profitable and successful. That requires mutual respect on both sides.

### Your Chance To WIN a \$25 Gift Card To the **Cheesecake Factory**

The Grand Prize Winner of last month's challenge was Daysi Montes of Montes Mechanical in Brentwood, MD

Take my monthly "Trivia Challenge" and you could win too!

Send me an email with Trivia in the subject line and your answer.

Jennifer@GetFrogworks.com



**The introduction of New York's  
New Year's Eve Ball in 1907 was  
a result of**

- An abundance of light bulbs,
- An ironworker's art piece on display, or
- A ban on fireworks.

## Still Using Windows XP In Your Office?



### FREE Microsoft Risk Assessment And Migration Plan Shows You The Easiest, Most Budget-Friendly Way To Upgrade

During this assessment, you will receive:

- A **Customized Migration Plan** that will show you how to painlessly upgrade your old Windows XP machines in the most efficient manner.
- A **FREE 27-Point Analysis** of your computer network, aimed at exposing any security risks and issues you weren't aware of and also at finding ways to make your business FAR more efficient and productive.

To secure your **FREE Microsoft XP Risk Assessment And Migration Plan**, call us today at **240-880-1944**

## The Importance Of Focus

It's good to be number one. There are songs about it (think "One" by U2), there are stores named after it (think Pier 1 Imports), and every sports team on the planet says it is number one after an exciting victory.

Now think about "two." There are few songs about number two, fewer stores, and I don't believe any team marches around proudly cheering, "We are number two!"

We all know intuitively that being number one means you are the best. And every single entrepreneur in this world aspires to be the best at something. Yet somewhere between our entrepreneurial intuition and our business brain, we lose the focus on being number one.

Instead of excelling at one thing, we think it is "logical" to be offering more and more things to more and more people. We try to become a "one-stop shop," and ultimately our customers just hear the "middle part" and STOP. This leads our business to become a blight of mediocrity.

It doesn't matter what business you are in, your success lies in your ability to become number one. The formula to becoming number one is pretty simple – just do one thing better than anyone else. Not a few things, not a lot of things – just do ONE THING better than anybody else and focus on that. Here are the three things you need to get there:

1. **Stop Thinking You Can Do It All** – You probably can do it all. You just can't do it all well. Successful entrepreneurs focus in on the one thing they are best at and devote themselves to mastery of it. The rest is assigned to others through partnerships, contracts and colleagues.
2. **Be Bold** – When you discover what you are great at. You need to put it out there, BIG TIME. The most important differentiator between the "number ones" and everyone else is that they don't care what all the other people think about them. They care only about what they know to be right, and then put themselves out there unabashedly. When the minority responds feverishly and enthusiastically to your boldness, you have the most significant indicator that you are number one in your niche. Over time that minority will become the majority. Audacity is often the only thing that separates two equally talented entrepreneurs.
3. **Teach It** – Masters share knowledge. The more you teach, the more you learn about what you are teaching. Others will gain knowledge from you, but also will gain respect for your expertise. As people come to appreciate your abilities, they will crown you king, and all the riches go to the king.

Build a business and be an entrepreneur who is driven to be number one. No longer worry about what the competition is doing, and no longer think about how you can bring in a few more dollars by "just doing a few more things." Instead start worrying about what you are doing to be unique and different. Instead start thinking about the one thing you can do to bring in a king's ransom. Just be humble, for God's sake, and don't brag to the world that you are number one... that won't serve you well.



**MIKE MICHALOWICZ** (pronounced mi-KAL-o-wits) started his first business at the age of 24, moving his young family to the only safe place he could afford – a retirement building. With no experience, no contacts and no savings, he systematically bootstrapped a multi-million-dollar business. Then he did it again. And again. Now he is doing it for other entrepreneurs. Mike is the CEO of Proventus Group, a consulting firm that ignites explosive growth in companies that have plateaued; a former small-business columnist for *The Wall Street Journal*; MSNBC's business makeover expert; a keynote speaker on entrepreneurship; and the author of the cult classic book *The Toilet Paper Entrepreneur*. His newest book, *The Pumpkin Plan*, has already been called "the next *E-Myth!*" For more information, visit <http://www.mikemichalowicz.com/>

## The Lighter Side: Trivial Tech Notes – Did You Know?



- The technology contained in a single Game Boy unit in 2000 exceeded all the computer power that was used to put the first man on the moon in 1969.
- Hackers in 1999 discovered a flaw that allowed logging in to any Hotmail account with the password “eh.”
- A man patented something eerily similar to an iPod in 1979!
- The power source for NASA’s Curiosity rover barely outputs enough energy to power a ceiling fan!
- Google has bought an average of one company per week since 2010!
- Smoking near Apple computers voids the warranty.
- The Recording Industry Association of America tried to outlaw MP3 players in 1998!
- MIT has built a robot that can assemble IKEA furniture on its own!
- There is a \$300,000 watch that doesn’t tell time!
- Scientists are working on technology that would allow the road to charge electric cars as they drive on it!
- The Department of Defense used 1,760 PlayStation 3’s to build a supercomputer because it was the cheapest option!
- The default Windows XP desktop is a real picture of a real location with no digital enchantments. The background is called “Bliss” – a green meadow with a blue sky above it, seen above.
- All the batteries in the world could only support 10 minutes’ worth of the world’s demand for energy.

# 9 Ways To Kick Off Your New Year By Disconnecting From Technology (At Least A Little Bit)

The New Year brings renewal in our lives. It is a time that many people vow to make changes to correct certain behaviors in their life that are causing them pain or harm. With technology improvements, it has rapidly become difficult to disconnect from technology, which can cause harm in our health and sanity.



Here are 9 simple steps you can take this year to disconnect from your technology, even if for just a little while:

1. **Turn it off.** Whether overnight or on a day each weekend, turn off technology and feel the peace of disconnecting from the connected world.
2. **“No Tech Night.”** Get your family involved. Turn off the TV. No iPhones or tablets. No work to catch up. Read a book. Play a board game. Or even just talk with each other!
3. **No E-mails First Thing In The AM.** Focus on YOUR biggest task first before you dive into everyone else’s agenda.
4. **Social Media 1x Per Day Only.** Set a certain time each and every day to check social media and then stay off the rest of the day.
5. **Read Actual Printed Materials.** Books, magazines, a real newspaper or this monthly newsletter!
6. **Don’t Sleep Next To Your Phone.** Leave it in the other room. You’ll sleep easier.
7. **Get Outdoors.** Simple, but effective.
8. **No Cellphones During Dinner!** Enjoy your food and the company around you.
9. **Set Your “Work Hours” And Stick With Them.** You’re not expected to work every hour of the day. Take your life back and just live a little.